

Dear Member

**CORPORATE AFFAIRS AND LOCAL ECONOMY OVERVIEW AND SCRUTINY PANEL -
THURSDAY, 24TH JUNE, 2021**

Please find attached, for consideration at the next meeting of the Corporate Affairs and Local Economy Overview and Scrutiny Panel, taking place on Thursday, 24th June, 2021.

Agenda No Item

13. **Terms of Reference of the Panel (Pages 3 - 4)**

Yours sincerely

Committee Administrator

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CORPORATE AFFAIRS AND LOCAL ECONOMY OVERVIEW SCRUTINY PANEL 24 JUNE 2021

TERMS OF REFERENCE OF THE PANEL

To note that the Panel is responsible for overview and scrutiny of the following Cabinet Portfolio Holders and their areas of responsibility:

1. Leader (Portfolio Holder – Cllr Edward Heron)
 - a. Political Structures
 - b. Employee Engagement
 - c. Corporate Plan
 - d. Smarter Working
 - e. Local Enterprise Partnership
 - f. Freeports
 - g. Elections and Electoral Registration

2. Business, Tourism and High Streets (Portfolio Holder – Cllr Michael Harris)
 - a. Support for New Forest Businesses
 - b. Economic Development Strategy
 - c. High Streets
 - d. Funding/Bidding Opportunities
 - e. Go New Forest Liaison

3. Finance, Investment and Corporate Services (Portfolio Holder – Cllr Jeremy Heron)
 - a. Medium Term Financial Plan
 - b. Accountancy
 - c. Revenue and Benefits
 - d. Estates and Valuation including Investments
 - e. ICT and ICT Strategy
 - f. Human Resources
 - g. Building Facilities
 - h. Health and Safety
 - i. Business Continuity
 - j. Legal Services
 - k. Democratic Services
 - l. Business Improvement

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